



# **TRI-TOWN AMBULANCE**

## **West Tisbury • Chilmark • Aquinnah**

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**Chief Ben Retmier, Tri-Town Ambulance Chief**  
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**Tri-Town Ambulance Committee**  
**Draft: August 12<sup>th</sup>, 2026 Meeting Minutes**  
**Approved by the Committee on-September 9<sup>th</sup>, 2026**

- **Call to Order**

**Committee Chair Jim Newman called the Committee Meeting of August 12<sup>th</sup>, 2026, to order at 12:05 p.m.**

**In attendance**

**Committee Chair Jim Newman, Committee Member Cindy Mitchell, Committee Member Matt Poole, and Chief Ben Retmier.**

**Absent:**

**Administrative Assistant Samantha Bunker**

**Committee Chair Jim Newman motioned to table all other agenda items until the next scheduled Committee Meeting this September, except for the appointment of the Full-Time EMT position. Committee Member Cindy Mitchell seconded the motion.**

- 1. Jim Newman- aye**
- 2. Cindy Mitchell- aye**
- 3. Matt Poole- aye**

- **TTA Chief report**
- **Hiring New Full-Time EMT Position**

**Chief Retmier reported that Tri-Town Ambulance received four applications for the Full-Time EMT position. All four candidates were interviewed with Chilmark Select Board Member and HR Board Liaison Rebecca Haag. Following the completion of the interviews and discussions with the other full-time EMS staff, Chief Retmier recommended that the Tri-Town Ambulance Committee recommend to the Chilmark Select Board the appointment of Jennelle Gadowski to the Full-Time EMT position at Grade G, Step 3, with an effective start date of August 16, 2026.**

Committee Member Cindy Mitchell motioned to approve of this recommendation, Committee Member Matt Poole seconded the motion.

1. Cindy Mitchell- aye
2. Matt Poole- aye
3. Jim Newman- aye

The Committee and Chief Retmier briefly discussed the proposed start date, rate of pay, and time-management considerations related to Jennelle Gadowski's existing responsibilities as the Emergency Management Director for the Town of West Tisbury.

Chief Retmier assured the Committee that he would work with Ms. Gadowski to coordinate scheduling and ensure that all employment requirements and responsibilities are appropriately addressed. The Committee expressed satisfaction with this approach.

Chief Retmier informed the Committee that a formal letter of recommendation would be submitted to Chilmark Town Administrator Timothy R. Carroll, requesting that the appointment recommendation be placed on the agenda for the next Select Board meeting.

- Next Meeting Date

The next Committee meeting is scheduled for September 9<sup>th</sup>, 2026 at 12:00 pm.

- Adjournment

Committee Chair Jim Newman made a motion to adjourn the meeting at 12:20 p.m., and Committee Member Cindy Mitchell seconded the motion.

1. Jim Newman- aye
2. Cindy Mitchell- aye
3. Matt Poole- aye

Prepared by: \_\_\_\_\_

Samantha Bunker, Administrative Assistant

